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Ways of working

1. As a member of the Children and Young People Board you will be expected to attend Board meetings which usually take place every other month at Local Government House. The exception to this is the Board meeting in October which takes place at the National Children and Adults Services (NCAS) Conference in Harrogate. A full Board agenda will be sent to you a week prior to the meeting.
2. The dates and times of the CYP Board Meetings 2013/14:

Day	Date	Time	Venue
2013			
Tuesday	10 September 2013	11.00am	LG House
Friday	18 October 2013	9:15 am	NCAS Conference
2014			
Thursday	9 January 2014	11.00am	LG House
Wednesday	5 March 2014	11.00am	LG House
Wednesday	7 May 2014	11.00am	LG House
Wednesday	2 July 2014	11.00am	LG House

3. Accountabilities of Board members:

- 3.1 To engage actively with councils and groupings of councils to secure the views and involvement of the wider membership to inform the Board's priorities and policy positions and act as an advocate for the LGA and its work.
- 3.2 To work with the Chair, Vice and Deputy Chairs, to develop the programme plan for the Board, taking into account the best use of resources.
- 3.3 To attend and participate actively in Board meetings
- 3.4 To attend conferences and other events initiated by the Board.
- 3.5 To read and understand all board papers in advance of the meeting, and to keep abreast of all developments locally and nationally in relation to the areas covered by the board.

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3.6 Where required, to take responsibility for a specified portfolio and act as spokesperson.

3.7 To make appointments to outside bodies relevant to the service area.